



May 27 - June 5, 2016
RFK Stadium
Exhibitor Application

Official Use Only

Booth # _____
Price _____
Invoice Sent _____
Paid in full _____
Packet Sent _____
Insurance? _____

CompanyName: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____ Web Page: _____

What do you plan to exhibit? _____

What product lines do you represent? _____

Exhibit space will be assigned on a first come first served basis. Booth costs are \$400 per 10'X10' space. All commercial exhibitors will be setup outside. Booth cost covers **only** a 10x10 space. Booth locations subject to change. Two exhibitor passes will be given to all 10'X10' exhibitors and 6 passes will be given to bulk space exhibitors. Additional passes may be purchased for \$15 each. Electrical costs are \$200 for 30 amps or less.

All exhibitors/vendors must have commercial exhibitor/vendor insurance with liability limits of 1 million, listing Universal Fairs, LLC dba Capital Fair, Amusements of America Washington Convention & Sports Authority, Government of the District of Columbia; it's board of directors, officers & employees. Proof of insurance must be on file in our office prior to set up. NO EXCEPTIONS!

Please sign this **COMPLETED** application and fax or mail to Universal Fairs with full payment to secure your space. No space is confirmed until payment is received. Make checks payable to: **UNIVERSAL FAIRS**. We can also take signed fax applications with a credit card number. Full payment is due before setup of the event. If space is cancelled two weeks out from the date of the first day of the fair, or any time there after, all payments will be forfeited and if applicable, any unpaid late balances will be due.

Circle your options: 10x10 booth \$400 - Electrical- Under 30 amps \$200 - Over 31 amps \$350

Booth/Space Total: \$ _____ Enclosed Payment: \$ _____ Card Type: _____

Card Number: _____ Expiration Date: _____ Security Code on back: _____

Billing Address For Card: _____

"My firm acknowledges the rules and regulations set forth by Universal Fairs (posted on UniversalFairs.com and on this application) and that our employees and representatives will at all times observe, perform and abide by such rules."

Official Representative Signature: _____ Date: _____

Title: _____

Return this fully completed application with your full payment to:

Universal Fairs - RFK
Attention - Exhibitor Services
P.O. Box 1327, Cordova TN, 38088-1327

Local: (901) 867-7007 - Fax: (901) 867-7121 - Web: RFKFair.org